



STATE OF NEW MEXICO
invites applications for the position of:
NM Behavioral Health Institute Hospital Administrator
(DOH/NMBHI #71105)

SALARY: \$37.09 - \$64.52 Hourly
\$77,147.20 - \$134,201.60 Annually

JOB TYPE: Permanent

OPENING DATE: 04/27/16

CLOSING DATE: 05/29/16 11:59 PM

DEPARTMENT: Department of Health

LOCATION: Las Vegas

JOB DESCRIPTION:

The NM Behavioral Health Institute at Las Vegas (NMBHI) is the only state owned and operated psychiatric hospital in New Mexico. NMBHI is made up of five clinical divisions serving a wide range of public needs. Each division is separately licensed and has its own unique admission criteria. The facility provides adult psychiatric services on six units, serving approximately 1000 admissions per year. To ensure optimal environment of quality care, comfort, safety and advocacy for the clients (residents and staff). Interprets, directs implementation and enforces all federal and state guidelines, health care rules, regulations, policies, procedures, and administrative principles for the purposes of licensure and accreditation of facility to include staff development and training. Provides comprehensive administrative services in hospital/facility management. Serves as the facility contact for internal facility governance processes and for inter-agency, intra agency and community planning, coordination, collaboration, policy development and legislation. The position is responsible for a total budget of \$58 Million and an FTE of over 900, in 5 divisions, Forensics, Adult Psych, Long Term Care Nursing Home, Adult and Adolescent Sex Offender Treatment and Out Patient Community Mental Health Center in communities of Las Vegas, Mora, Santa Rosa, and Pecos. The budget is a combination of General Fund, Medicaid, Medicare, private pay and third party reimbursement. Facility is Joint Commission Accredited under three sets of standards (Hospital, Nursing Care, Behavioral Health), and is CMS Certified and Licensed by Children Youth and Families and Division of Health Improvement.

CLASSIFICATION DESCRIPTION:

[Executive Manager](#)

MINIMUM QUALIFICATIONS:

A Master's Degree in any field of study from an accredited college or university and twelve (12) years of executive level experience with a broad business strategy impact directly related to the purpose of the position. Any combination of education from an accredited college or university and/or direct experience in this occupation totaling eighteen (18) years may substitute for the required education and experience.

Employment Requirements:

Must possess and maintain a valid New Mexico driver's license. Employment is subject to criminal background check and is conditional pending results.

SUPPLEMENTAL INFORMATION:

Benefits:

Do you know what Total Compensation is?

<http://www.spo.state.nm.us/total-compensation.aspx>

Working Conditions:

Work is performed in a hospital setting with exposure to Visual/Video Display Terminal (VDT) and extensive personal computer and phone usage. Extended periods of walking, sitting, standing, bending and the ability to lift a minimum of 50 lbs. may be required.

Conditions of Employment:

Working Conditions for individual positions in this Manager Category Level will vary based on each agency's utilization, essential functions, and the recruitment needs at the time a vacancy is posted. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

Default FLSA Status:

Exempt. FLSA status may be determined to be different at the agency level based on the agency's utilization of the position.

Applicant Help/How to Apply:

http://www.spo.state.nm.us/State_Employment.aspx

Agency Contact Information:

L. Teresa Padilla, 505-827-0526, LTeresa.Padilla@state.nm.us

Link to Agency:

<http://www.health.state.nm.us/>